

## Statement for Cooperation and Coordination with other trades on site

It is rare for ECEX to be involved in a working area with other trades on the same site who are not part of the ECEX project.

Generally all projects are managed and supervised by ECEX and this will include sub-contractors working on behalf of ECEX on site.

In circumstances where there are other trades operating in an ECEX work area the method statement and risk assessment will reflect this additional hazard and as such any control measures will include other work on site.

In general terms the ECEX policy is to observe the most stringent control measures in force on the site for the duration of our work. For instance we may be working within the boundaries of an area classified as a construction site by the client. Our work is not in any part of the building where additional PPE is required but the site rule for PPE will be observed at all times.

The following information has been extracted from our published Health and Safety policy and one extract from a site specific risk assessment.

### 1. Extracts from ECEX H&S Policy Document

#### 1.1. Health and Safety Officer

- 1.1.1. To carry out risk assessments of any hazards that could arise and determine the most appropriate order and method of working.
- 1.1.2. To this end he will liaise with clients and building occupiers over health and safety arrangements.
- 1.1.3. To implement health and safety arrangements made with clients or building occupiers and ensure personnel within their control comply with these arrangements.
- 1.1.4. Samples will be completed regularly within the workplace *and* on client premises where site teams are working to maintain maximum health and safety awareness and ensure that all personnel comply with their duties and responsibilities as outlined within this policy document.

#### 1.2. Employee Hot works

- 1.2.1. It is every employee's duty when working on a client premise to identify and familiarise with all emergency escape routes prior to commencing any task classified as "hot works".
- 1.2.2. These tasks **must** be identified to the building occupier who will (in accordance with their own fire risk assessment) issue the relevant permit to work as applicable.

#### 1.3. Employee Roof works

- 1.3.1. Do not enter upon any existing roof until authorised to do so.
- 1.3.2. Never throw materials down from the roof or scaffold where this could cause injury to people below.
- 1.3.3. Use enclosed debris chutes or lower the debris in skips or baskets.

## 2. Responsibilities of Sub-Contractors

- 2.1. All sub-contractors will be expected to comply with **ECEX** Health & Safety Policy and must ensure that their own company policy is made available on-site whilst work is carried out.
- 2.2. All sub-contractors will be provided with a copy of **ECEX** Health & Safety Policy and will be required to sign a declaration confirming they have read, understood and agree to comply with this Policy.
- 2.3. All work must be carried out in accordance with the relevant statutory provisions and take into account the safety of others on the site, and the general public.
- 2.4. Sub-contractors' employees are not permitted to alter any scaffold provided for their use, or use or interfere with any plant or equipment on the site, unless authorised.
- 2.5. All plant or equipment brought on to site by the sub-contractor must be safe and in good working condition, fitted with any necessary guards and safety devices, and with any necessary certificates available for checking.
- 2.6. Any injury sustained or damage caused by sub-contractors' employees must be reported immediately to the Company's Site Representative.
- 2.7. Sub-contractors' employees must comply with any safety instructions given by **ECEX** representative.
- 2.8. Sub-contractors informed of any hazards or defects noted during inspections will be expected to take immediate action.
- 2.9. Sub-contractors will provide **ECEX** with the name of the person they have appointed as the Safety Supervisor.
- 2.10. Any material or substance brought on site, which has health, fire or explosion risks must be used and stored in accordance with Health & Safety Regulations and current recommendations, and that information (e.g. COSHH Assessments) must be provided to any other person who may be affected on-site.
- 2.11. Sub-contractors are particularly asked to note that workplaces must be kept tidy and all debris, waste materials etc. cleared as work proceeds.
- 2.12. The Sub-contractor shall not permit the consumption or presence of any intoxicating alcoholic liquor or drugs on any of **ECEX** sites at any time.
- 2.13. The Sub-contractor shall not permit anyone employed by the contractor or sub-contractor to be present on the site if such person is judged to be under the influence of any intoxicating liquor or drugs.

## 3. Extract from specific risk assessments

### 3.1. Working on Construction Site

- 3.1.1. Hazard - Risks associated with others working in the vicinity.
- 3.1.2. Control - Dynamic assessment of activities of others working in the vicinity.
- 3.1.3. Control - Stop work and vacate area immediately if any concerns or obvious hazard and report immediately to Site Manager.
- 3.1.4. Control – Attend site induction and receive information regarding any site specific control measures and observe all additional measures as instructed.
- 3.1.5. Control - All personnel must wear minimum PPE comprising Safety Boots, Hard Hat, Hi-Viz tabards, Gloves and Safety Glasses when within the designated construction site boundaries.